

## Online Training Schedule for Finishing School Training 2020-21

Name of College:- GOVERNMENT POLYTECHNIC VALSAD

### SET : C (Life Skills & Employability Skills Training)

Name of Trainer :- Mr.Uday Dholakia

<b>Date :</b>	<b>From</b>	<b>07.04.2021</b>	<b>To</b>	<b>16.04.2021</b>	<b>Total Days : 10</b>
	From	07.04.2021	To	16.04.2021	Total hours : 20

Sr. No	DATE & DAY	Time	Topic Name	HOURS
1	07-04-21	8.00 AM to 10:00 AM	Team Work	2 hours
2	08-04-21	8.00 AM to 10:00 AM	Leadership Skills	2 hours
3	09-04-21	8.00 AM to 10:00 AM	Positive Attitude and Motivation	2 hours
4	10-04-21	8.00 AM to 10:00 AM	Presentation Skills and Meeting Etiquette	2 hours
5	11-04-21	8.00 AM to 10:00 AM	Time Management	2 hours
6	12-04-21	8.00 AM to 10:00 AM	Self-Discipline and Emotional Intelligence (EI)	2 hours
7	13-04-21	8.00 AM to 10:00 AM	Stress Management and Anger Management	2 hours
8	14-04-21	8.00 AM to 10:00 AM	Social Media & Cyber Etiquette	2 hours
9	15-04-21	8.00 AM to 10:00 AM	Problem Solving & Decision Making	2 hours
10	16-04-21	8.30 AM to 10:30 AM	Critical Thinking & Professional Ethics	2 hours

## Online Training Schedule for Finishing School Training 2020-21

Name of College:- GOVERNMENT POLYTECHNIC VALSAD

### SET : C (Life Skills & Employability Skills Training)

Name of Trainer :- Mr.Arul Pillai

<b>Date :</b>	<b>From</b>	<b>07.04.2021</b>	<b>To</b>	<b>16.04.2021</b>	<b>Total Days : 10</b>
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